

# Crossley Fields School

Headteacher: Catherine J Lockwood B.Ed (Hons)

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Dear Parent/Carer

## **Acceptable Use Policy for Primary Pupils in School – KS2 (Year 3)**

As part of pupils' curriculum enhancement and the development of ICT skills, we are providing supervised access to the Internet and email. Pupils will be able to exchange electronic mail with individual pupils in partner schools and research information from museums, libraries, news providers and suitable web sites as part of their programme of learning.

We have purchased our Internet and email access from an educational supplier that operates a filtering system, which restricts access to inappropriate materials and is continually updating its database of known offensive sites. All our screens are in public view and, as stated above, access will be supervised.

Should you wish to discuss any aspect of Internet and email use (or to see a lesson in operation) please arrange an appointment with Mr T Reid, ICT Co-ordinator

I enclose a copy of the Acceptable Use of the Internet and Email Policy that we operate in school and which your child is being asked to sign.

Please could you:

- Sign and return this letter to show your agreement to your child using the Internet and e-mail.
- Read through the attached Pupil Agreement and ask your child to sign it.
- Return both agreements to school.

Your child will not be given access to these lessons without these agreements being signed and adhered to.

Should you have any questions please contact Mr Tim Reid (ICT Coordinator).

Yours sincerely

Catherine J Lockwood  
Headteacher

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## **Acceptable Use Policy for Primary Pupils in School – KS2**

Pupil name.....Class .....

I have read the Acceptable Use of the Internet and Email Policy and give permission for my child to use the Internet and e-mail in School.

Signed.....(parent /carer)

Date.....

